

Greenbelt

COMMUNITY FOUNDATION

Final Grant Report

The purpose of the Final Grant Report is to:

- Give the foundation a better understanding of the organizations and programs that are funded
- Give the organizations an opportunity to share information and reflect upon the progress of their programs
- Comply with IRS regulations

Organization Information

Name of Grantee		Phone Number
Address	City, State, Zip	Executive Director
Fiduciary Agent (if applicable)		
Person Completing Report	E-Mail Address	

Grant Information

Grant Number	Date Granted	Amount Granted
Grant Purpose		

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Please provide all of this information requested to the best of your ability:

1. What were the expected outcomes of the program?
2. What were the actual outcomes of the program?
3. How has the community benefited from this program?
4. What unexpected outcomes (positive or negative) resulted from the program? (Example: the impact on other programs inside and/or outside of your organization.)
5. Describe any collaborative efforts involved in planning and/or implementing this program.
6. If applicable share a brief story of how this program impacted the life of someone.
7. Please give a general breakdown of how the grant funds were spent. It is not necessary to submit copies of your receipts to the foundation. However, you are required to keep the receipts on file for at least two (2) years for auditing purposes.
8. Did you have the necessary funds to fully implement this program?
9. Describe any changes that occurred to the original budget.
10. Were projected matching funds obtained? Were other income sources obtained? YES \$_____ NO _____ (Detail Sources and explain)
11. What financial resources will be available to continue or maintain this project?
12. Please attach any information or materials (i.e. brochures, photographs, newsletters, etc.) that will help the broader community understand this project and your organization. Also those that show reference to the GCF grant. (Greenbelt Community Foundation reserves the right to use any or all materials sent by its grantees in their publication of materials for the promotion of GCF activities.

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The undersigned state that the information proved herein is true and accurate to the best of his/her knowledge and that the undersigned has received permission and authorization from the governing body of the agency to file and compile the information contained in this report.

Print Name of Authorized Agency Official:

Signature of Authorized Agency Official:

Title: _____

Date: _____